

# THORN LIE PRIMARY SCHOOL



Thornlie Primary School  
Parent Information  
Booklet

Principal: Mr Lee Woodcock



## Getting involved in your children's learning

There are many ways to get involved in your children's learning and with the school.

For example, your children's teachers may request assistance to help with listening to children read, helping children with their writing and art work, as well as assisting with sporting activities, excursions and special events. You may also want to get involved in the school's Parents and Citizens (P&C).

Your assistance with these activities is very important to both the teacher and your children and gives you an opportunity to know what is happening in the classroom so you are able to help at home.

Another way to know what is happening is to go along to parent information sessions to learn what your children's teachers will be focusing on throughout the year and how it will be achieved. These are usually held by the school before the school year starts or during the first weeks of term. If you are unable to attend, contact the school or talk directly with your children's teachers.

# Welcome to Thornlie Primary School

**GROWTH**

**RESPECT**

**OPPORTUNITY**

**WORTH**

Thornlie Primary School is committed to providing an inclusive educational environment that fosters individual strengths, accomplishments and values for each and every student. Staff are committed to delivering a high quality education, building the capacity of all students and ensuring adherence to high quality academic, ethical and behavioural standards.

Parents and the school community are viewed as partners in their child's education. Students are treated as individuals and supported by staff in order to develop strong social skills, value their own learning and continually strive for improvement. Staff actively support the right of all students to equity, access, inclusivity and acceptance. Our staff, students and parents take pride in our school to maintain a positive school culture where the child is central. Staff lead by example every day by engaging in regular communication with all stakeholders across the school.

At Thornlie Primary School teachers build classroom environments that set clear expectations, engage students in purposeful, relevant, differentiated learning experiences with clear well planned learning outcomes. Staff set high expectations for all students and believe they can achieve excellent outcomes.

## Your Child's School Journey

### The Primary School Years

#### WHAT TO EXPECT WHEN YOUR CHILD ATTENDS OUR SCHOOL

Children learn best when they are supported by their families. The more you are involved in your child's learning and the more you talk with the teacher, the better you can support your child. A strong partnership with the school and regular contact with the teacher makes sure your child gets the best start to school.

At primary school, your children will become part of a rich learning environment designed to hone their skills in several key areas: English, Health & Physical Education, Humanities & Social Sciences, Mathematics, Science, Technologies and The Arts. The classroom looks more formal with children spending more time sitting at their desks and working in small groups, with teachers setting aside set learning times for each subject area. Explicit teaching of concepts will occur daily.

All classroom teachers provide students with a Literacy & Numeracy Block every day. These 'blocks of time' are strictly dedicated to these key Learning Areas.

**COMMUNICATION:** Regular parent and teacher communication is essential. Parents may contact the school at any time to discuss a student's progress. Simply call the school to arrange a suitable meeting time on 94594333. Alternatively, your child's teacher may contact you as required.

**NEWSLETTERS:** Each fortnight, the "SCOOP" newsletter is issued to the eldest child in each family on Wednesday's. These will also be available on our school website.





## What Happens During the Day?

Each class teacher has a set timetable that details the days organisation and events. During a typical school day students will be involved in a series of carefully planned lessons in key learning areas including tasks in Numeracy & Literacy. Technology is used on a regular basis in the teaching and learning program.

Children attending Thornlie Primary School participate in specialist classes including: Physical Education, Music and Drama, Science and Italian.

## What will my child learn?

### THE WESTERN AUSTRALIAN CURRICULUM

The Western Australian Curriculum sets out the core knowledge, understanding, skills and capabilities important for all students and identifies what all school students should learn as they progress school. Core learning areas include:

- English
- Mathematics
- Science
- Humanities and Social Sciences, incorporating History, Geography, Civics and Citizenship (from Year 3) and Economics and Business (from Year 5)
- Health and Physical Education
- The Arts, incorporating Dance, Drama, Media Arts, Music and Visual Arts
- Technologies.

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## Reporting to Parents

Parents will be informed of their child's progress in the form of a formal written report twice yearly. Interviews may be arranged at any time for parents to discuss their child's progress.

Your child's teacher often sends home written information and it is important to take the time to read these messages.

Parent information sessions will be held in the first few weeks of term to meet the teachers, families and to find out what is planned for the year.

If you would like to talk with the teacher to discuss matters regarding your child, please make an appointment with your child's teacher.



**Your child's teacher encourages you visit the classroom every term. This is a great way to see your child's work and find out what you can do at home to support them.**

## BE SUN SMART: WEAR A HAT!

Be Sun Smart! Make sure your child wears a hat and sunscreen every day. At Thornlie Primary School, we have a “no hat, no play” policy. Please ensure your child has a Legionnaires or bucket hat to wear each day. Hats must be clearly marked with your child’s name.



## SCHOOL UNIFORM

All students at Thornlie Primary School wear their school uniform. Uniforms may be purchased from the Thornlie Primary School Uniform Shop. The Uniform shop opening hours and price lists are available online.

## FOOTWEAR

Children must wear shoes at all times when playing outside. Please ensure your child is wearing suitable footwear to school each day. Sandshoes or sandals which securely grip the foot are preferable.



## ATTENDANCE

Daily attendance at school is extremely important. Creating a positive morning routine will ensure your child is ready for school each day. You can help by:

- talking positively about school so your child is happy to go each day
- showing interest in what your child is doing at school and talking with the teacher about what you can do at home
- setting play dates to help your child make friends
- teaching your child how to share and take turns
- arriving at school and collecting your child from school on time
- making sure your child gets nutritious meals each day and enough sleep each night
- making appointments with doctors, dentists and specialists after school or during the school holidays
- taking family holidays during the school holidays and not during term time.

If your child is unwell and unable to attend school, telephone or text the school to inform your child’s teacher. It is also important that the school has up to date and correct contact details. If you are having difficulty getting your child to school, talk with the teacher.

Whenever students are absent, a verbal or written explanation must be GIVEN BY A PARENT/GUARDIAN on the day the student returns to school. Alternatively you can advise the school on the day by sending a text message on 0437 881 842.

In the event of you needing to pick your child up early for doctor’s appointments etc, it is appreciated that you let the class teacher know in advance – so that your child’s teacher can do their best to have your child ‘packed up’ and ready to go when you arrive. You will also be required to obtain a leave pass from the front office.

Any students leaving school during the day need to have a ‘Student Leave Pass’ signed by the Administration. Please collect a leave pass from the front office prior to picking your child up from the classroom. The Principal does not authorise absences for family holidays, shopping excursions, caring for sick family members,

## PUNCTUALITY

School commences daily at 8.40am. Classrooms are open from 8.30am to ensure your child is prepared for the school day. Students who arrive after the siren should report to the office for a late note. The following siren times operate:

School finishes at 3.00pm each day, excluding Mondays. Please be on time to pick up your child from the classroom. Children will be required to sit in the office if they are not collected from school on time.



## BEFORE & AFTER SCHOOL

To ensure their safety, each child must be dropped off and collected by an adult each day. If someone else is collecting your child after school, such as a grandparent or daycare, please notify your child's teacher in writing. You will also need to provide the contact details of this individual. Teachers make sure each child is collected by someone they know each day so it is important to keep the school informed. If you need to collect your child from school early, you will need to obtain a leave pass from the front office.

## DENTAL THERAPY SERVICE

A Dental Therapy Centre is located on site to provide ongoing dental care for students. Parents will be contacted by the therapist when necessary but should you have any queries regarding your child's dental care, please ring 9459 7540.



## INCURSIONS / EXCURSIONS

Excursion Permission Notices will always be forwarded home prior to incursions / excursions, and must be signed and returned together with a health plan before the day of the excursion. If your child's class is involved in an excursion in which your child is not participating, your child MUST still attend school.

## MONEY COLLECTION

Our preferred method of payment for Incursions/Excursions and Voluntary Contributions is via the **QKR** app, an easy to use payment system. QKR can be used on smartphones, ipads, tablets, laptops and desktop computers. Please visit the QKR website <https://qkr.mastercard.com/store/> for more information. Alternatively monies can be paid:

- a) In cash directly to the front office which is open Monday to Friday 8.30am-3.00pm
- b) EFTPOS terminal is available in the front office
- c) Direct Deposit into the Commonwealth Bank: BSB: 066040 A/C No. 19901172 quoting students surname/event as reference.

## PARENTS & CITIZENS ASSOCIATION

The Parents and Citizens Association work in liaison with staff for the benefit of all children who attend the school. Meetings are advised through the Newsletter. All parents are welcome at all monthly P & C meetings.

## SCHOOL COUNCIL

A School Council consisting of staff, elected parents and community members operates at the school. It meets on a regular basis and discusses items of significance to the school community, eg. The School Strategic Plan. Elections are held every 2 years the school community and we solicit your interest and support. If parents have matters which they wish to have discussed, they are welcome to contact a Committee Representative. Further information may be obtained from reception, where a notice board is set up.





## PARKING

Parents must always accompany students to the classroom. On-street parking is however available. We ask that parents use caution at all times when driving through the 40km/hr zones.



## VISITORS TO THE SCHOOL

It is a legal requirement for all visitors to sign in at the office on arrival and sign out when they leave. If you are visiting the school to help or see a teacher it is a requirement of the Department of Education that you wear a Visitor's Badge at all times during your visit. It is also essential to sign yourself out. This helps us identify unwanted visitors to our school.

## CUSTODY DETAILS

It is important that we as a school know of any legal custody arrangements for your child. Please ensure evidence of custody arrangements is provided in writing in addition to any court orders to assist us to upgrade your child's database. It is particularly important that we know of any changes to those details, so please keep us up to date by obtaining a "Changes to Enrolment Form" from Admin. In a situation where the school has not been supplied with court orders of sole custody or similar we are obliged to assume that both parents have equal access, so please let us have any details and evidence which we can photocopy.

## ASSEMBLIES

School Assemblies are held on a classroom rotation every fortnight. Assemblies commence at 2pm on a Tuesday to celebrate successes within our school.

If you show you are confident and happy about school, your child picks up on this. This is important in encouraging a love of learning and enthusiasm for going to school each day.





Taking an interest  
in what your child  
does at school,  
helping in class  
and being part of  
the school  
community show  
your child how  
much you value  
school.



## PREPARATION FOR SCHOOL

### ITEMS TO BRING TO SCHOOL

Each day, your child must bring a packed school bag complete with: lunch box, drink bottle (*water only please*). Please see your class teacher for details on Library Day, in which students will require a library bag. Please ensure all items are clearly labelled with your child's name. Please DO NOT send any toys or games to school.

At the beginning of each school year, students will be required to supply items for personal use from the School Book List. Please label each item clearly with your child's name. Items may be ordered directly from Office Max.

Please pack a healthy snack and lunch in wrappers and containers so your child can open them easily and eat lunch by themselves. Self management is a very important skill that your child learns at this time. Kindergarten students will also need a piece of fruit or a vegetable to share at fruit time.

Healthy snacks and lunch ideas may include:

- |  |                           |
|--|---------------------------|
| - Fresh fruit pieces and yoghurt dip         | - Small tub yoghurt       |
| - Cut up vegetables—celery and carrot sticks | - Muffins with fruit      |
| - Rice cakes with reduced fat cream cheese   | - Plain popcorn           |
| - Cheese stick or triangles                  | - Savory muffins          |
| - Wholemeal crackers and cheese              | - Small sandwiches, rolls |
| - Mini pizza with vegetable toppings         | - Quiche                  |

*Please see your child's teacher if you wish to celebrate your child's birthday with a shared cake. Cupcakes are highly recommended.*

### HEALTH PROVISIONS/MEDICATION

Please notify the office if your child has a medical condition, allergy or requires daily medication. A Medication Form must be completed if your child is to be administered with medicine on a short or long term basis during school hours. These forms are available from the office. Any medication administered at school will be done in the front office with a note of details. Students may need to be excluded if they are suffering from a contagious or infectious disease. Parents will be contacted by phone if their child becomes unwell at school.



<b>Term 1</b>	Monday 4 February - Friday 12 April
<b>Break</b>	Saturday 13 April - Sunday 28 April
<b>Term 2</b>	Monday 29 April - Friday 5 July
<b>Break</b>	Saturday 6 July - Sunday 21 July
<b>Term 3</b>	Monday 22 July - Friday 27 September
<b>Break</b>	Saturday 28 September - Sunday 13 October
<b>Term 4</b>	Monday 14 October - Thursday 19 December

NB: Kindergarten students attend school on a rotating 5 day fortnight.

Please refer to your Kindergarten Calendar for your group's days.

#### **EARLY CLOSE MONDAYS 2.30pm**

Children must be collected from the classroom by 2.30pm each Monday.

*Students do not attend school on Public Holidays.*

LABOUR DAY  
WA DAY

MONDAY 4 MARCH  
MONDAY 3 JUNE

#### **SCHOOL NEWSLETTER**

Look out for important messages and assembly dates in our fortnightly newsletter, SCOOP.



Thornlie Primary School

## THORNIE PRIMARY SCHOOL

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Thornlie WA 6108

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