



THORN LIE PRIMARY SCHOOL

CLASS PLACEMENT OF STUDENTS POLICY & GUIDELINES

Class Placement Policy

Guiding Principle

The child's educational interests will be the basis for class placement ahead of all other considerations.

Rationale

Individual class placements can have significant effects on student achievement and must primarily be based on the school's professional judgements of the child's educational needs, circumstances and interests.

Policy Guidelines

Placement Criteria and Considerations

- The child's academic, social, physical and emotional needs.
- Creating balanced class groups across the school.
- Whole of school organisation and flexibility.

Communication

- Parents are provided with a copy of the policy "Class Placement Policy".
- Parents are advised that letters from parents will not be considered in the placement process.
- Class lists are posted on the office window on the Friday prior to the start of Term 1.

Placement Procedures

- Teachers and administrators spend a considerable time selecting the best placement of all students.
- The administration team and teachers review all of the drafted lists prior to the preparation of final class groups.

Special Placements

- 'At Risk' children or those with special needs will be identified and recommended for placement first.

General Placements

- Projected numbers for the new year are estimated and possible class groupings considered by administration may change.
- Staff are consulted on the preferred class groupings and whole of school structure.
- Teachers to assist with placement decisions based on their knowledge and experience of students.
- Student and staff knowledge is used to provide information on friendship groups.
- Teachers meet to formulate the proposed classes.
- Specialist teachers consider class groups to provide their input.
- School administration make a final review of the class groupings.
- Parent requests for alteration of the class lists will not be considered by the school's administration.

Review Date: 2017

The successful implementation of this policy will ensure smooth transition from year to year with the overall well being of every student in the school being considered.